



# Nomination paper | 2025 elections

## Secondary Principals sector

TC-SP



BARCODE ID

### Section A: For the TWO NOMINATORS to complete

We, the undersigned **Secondary Principals**, being eligible to vote in this sector, hereby nominate (enter candidate details):

First names: \_\_\_\_\_ Surname: \_\_\_\_\_

with their consent, as a candidate for the office of Member, representing the **Secondary Principals** sector, of the Teaching Council of Aotearoa New Zealand, the election for which will be held on Friday 28 February 2025.

#### First nominator: (\*Enter Authorisation No. if applicable)

Full name:  
Address:  
Teacher Registration No.\*:  
Contact Phone No.:  
Email:  
Signature:  
Date: (dd/mm/yyyy)

#### Second nominator: (\*Enter Authorisation No. if applicable)

Full name:  
Address:  
Teacher Registration No.\*:  
Contact Phone No.:  
Email:  
Signature:  
Date: (dd/mm/yyyy)

### Section B: For the CANDIDATE to complete

I, Full name:

being eligible for election, hereby consent to my nomination to the office of **Member**, representing the **Secondary Principals** sector, of the Teaching Council of Aotearoa New Zealand, the election for which will be held on Friday 28 February 2025.

Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Teacher Registration No.\*: \_\_\_\_\_ Contact Phone No.: \_\_\_\_\_

I wish my name to be shown on the voting document as:

(Commonly known name [eg abbreviated name] if different to full name shown above - name will be shown on the voting document 'SURNAME', 'Firstname')

**I confirm that:** As at 28 February 2025 I will be a registered teacher holding a current practising certificate currently or most recently working in the Secondary Principals sector.

**I submit with this nomination:** Candidate resumé and profile statement      Passport-size colour photo  
Signature: \_\_\_\_\_ Date: (dd/mm/yyyy)

- Notes:**
- All nomination material must be provided together.
  - Completed nomination papers must be received at Election Services no later than 12:00pm on Monday 30 December 2024.
  - Email nomination paper, candidate resumé and profile statement and photo to [nominations@electionservices.co.nz](mailto:nominations@electionservices.co.nz) or post to: Election Services, PO Box 5135, Victoria Street West, Auckland 1142 or deliver to: Election Services, Level 2, 198 Federal Street, Auckland.

### Section C: For Election Services to complete

Received at the hour of: \_\_\_\_\_ on the: \_\_\_\_\_ day of: \_\_\_\_\_ 2024  
Signature: \_\_\_\_\_

Please read section 3. Nominations in the candidate handbook and associated rules in Part 5 of the Teaching Council of Aotearoa New Zealand Election Rules 2018.

## To be eligible to stand for election in the **SECONDARY PRINCIPALS** sector

A candidate **must**:

- Work in the **Secondary Principals** sector
- Hold a current practising certificate
- Be a registered teacher
- Have two (2) people from the same sector nominate you

### Candidate qualifications for all sectors

To be nominated as a candidate, a person must be a:

- teacher representing the early childhood education sector; or
- teacher representing the primary education sector; or
- teacher representing the secondary education sector; or
- teacher educator working in the fields of initial and/or ongoing teacher education; or
- principal representing the primary education sector; or
- principal representing the secondary education sector; or
- early childhood education service leader, representing leadership in the early childhood education sector.

Each of the elected members must be a registered teacher holding a current practising certificate, except the teacher educator, who need not hold a current practising certificate but must:

- be a registered teacher; and
- have five or more years of experience in the field of initial teacher education or ongoing teacher education, or both; and
- be currently working in one of those fields.

A nomination of a person as a candidate for election as an elected member is not valid unless:

1. the person who made the nomination is:
  - entitled to vote; and
  - currently (or was most recently) employed in the same sector as the candidate they are nominating; and
2. the nomination is seconded by a person who:
  - is entitled to vote; and
  - is currently (or was most recently) employed in the same sector as the candidate whose nomination they are seconding; and
  - is not the person who nominated the candidate.

**A candidate may be nominated for only one sector.**

### Nomination papers

**Nominations open on Friday 25 October 2024.**

**Nominations close at 12:00pm on Monday 30 December 2024.**

Nomination papers must be received by the Returning Officer no later than the above time and date.

Completed nomination papers should be scanned and emailed to [nominations@electionservices.co.nz](mailto:nominations@electionservices.co.nz).

Alternatively, completed nomination papers may be posted to the Returning Officer, Teaching Council of Aotearoa New Zealand, PO Box 5135, Victoria Street West, Auckland 1142, or delivered to Election Services, Level 2, 198 Federal Street, Auckland, but should they be received by the Returning Officer after the close of nominations, the nomination will be invalid.

All nomination papers must be completed, signed by the candidate, the nominator and seconder and emailed, posted or delivered to Election Services.

The candidate resumé and/or profile statement and/or candidate photo, if submitted, must be submitted at the same time as the nomination paper.

Once lodged, nomination papers are checked to ensure the nominator and seconder are on the appropriate sector electoral roll.

Please lodge your nomination paper early.

The lodgement of nomination papers should not be left to the last minute. Should a nomination paper be lodged late on the morning nominations close, and be incorrectly completed or refer to an ineligible nominator or seconder, there may be insufficient time to correct the situation and the nomination paper could be invalidated.

Confirmation by email of an accepted nomination will be given to each candidate as soon as the nomination paper is verified.

**Checklist:** When lodging your nomination paper you must submit the following together:

- Completed nomination paper
- Candidate resumé
- Candidate profile statement (optional)
- Passport-sized colour photo (optional)

### Contact details



**Returning Officer**  
Dale Ofoske, Election Services  
[dale@electionservices.co.nz](mailto:dale@electionservices.co.nz)  
Election Services: Level 2, 198 Federal Street, Auckland  
Postal Address: PO Box 5135, Victoria Street West, Auckland 1142  
Telephone: 0800 922 822  
Email: [info@electionservices.co.nz](mailto:info@electionservices.co.nz)  
Website: [www.electionservices.co.nz](http://www.electionservices.co.nz)



**Teaching Council of Aotearoa New Zealand**  
Visit: Our offices are open Tuesday-Thursday each week from 8:30am to 5:00pm.  
Level 11, 7 Waterloo Quay, Pipitea, Wellington 6011, NZ  
Post: PO Box 5326, Wellington 6140, NZ  
Phone: +64 4 471 0852  
Email: [enquiries@teachingcouncil.nz](mailto:enquiries@teachingcouncil.nz)  
Website: [www.teachingcouncil.nz](http://www.teachingcouncil.nz)

## Candidate resumé and profile statement

If you are hand writing your document, please print clearly using sentence case print only.

### Resumé

**Note:** This information must be completed and will be included in your public profile but does not count toward your 150 word limit for your candidate profile statement.

Name of candidate:

Location:

Sector candidate standing for:  
[Secondary Principals]

Academic qualifications:

Current position:  
[including title, brief description of role  
and length of time role held]

Active teaching experience:  
[including roles, institutions and dates]

Governance experience:  
[including organisations, roles and dates]

Personal interests

### Profile statement

#### 150 word maximum

The candidate profile statement **must** be confined to information about the candidate and the candidate's policies and intentions if elected to office. For further information on the candidate profile statement, see over.

**I declare that this candidate resumé and profile statement are true and correct to the best of my knowledge.**

Signature:

#### Notes on candidate profile statement:

- Legislative references (Part 5 r 17 Teaching Council of Aotearoa New Zealand Election Rules 2018)
- Right to submit a candidate profile statement (CPS)

## To be eligible to stand for election in the **SECONDARY PRINCIPALS** sector

### A candidate resumé must be completed with the nomination.

**Information supplied in the resumé will be forwarded to eligible voters with voting documents, and used to verify a candidate's eligibility. Information supplied in the resumé will not be included in the word limit for the candidate profile statement.**

The Teaching Council of Aotearoa New Zealand Election Rules 2018 allow each candidate to provide a candidate profile statement with their nomination paper. These are collated by the Returning Officer and forwarded to eligible voters with the voting documents, and included on the online voting site.

A profile statement and photo are not mandatory, but candidates are strongly encouraged to provide these with their nomination paper

#### **The candidate profile statement:**

- Must not exceed 150 words. The 150 word limit will be strictly enforced. Please check the word limit before submitting your nomination.
- Must be plain black text, without formatting. Candidates may include an email address or website address, but these will each be counted as one word as part of the 150 word limit.
- Must be in either English (150 words) or te reo Māori (150 words), and may also be translated into Māori or English.
- May include a translation into another language of the candidate's choice, but no additional words are permitted for this translation - i.e. if in English or Māori and another language, can only be a total of 150 words.
- Must be confined to information about the candidate, and the candidate's policies and intentions if elected.
- May include a recent (i.e. less than one year old) passport size photo of the candidate only, i.e. head and shoulders.

**The candidate profile statement and/or candidate photo, if submitted, must be submitted at the same time as the nomination paper.**

A photo, if submitted with the nomination by email, should be an image file (e.g. jpg), 600 dpi.

A photo, if submitted with the nomination by post or hand delivered, should be good quality.

If there is no profile statement or photo from a candidate, then the following text will be printed in the profile booklet:

"No profile statement provided" and/or "No photo provided".

If the Returning Officer is not satisfied that a candidate profile statement complies with the Election Rules, the Returning Officer will, as soon as practicable, return the statement to the candidate and specify the concerns. The candidate will then need to submit an amended candidate profile statement to the Returning Officer by Sunday 5 January 2025.

#### **A candidate is to be treated as having failed to provide a candidate profile statement, if the candidate:**

- Fails to submit an amended candidate profile statement within the time agreed with the Returning Officer, or
- Submits an amended candidate profile statement that, in the opinion of the Returning Officer, does not comply with the requirements.

Candidates must sign a statutory declaration that states that their candidate profile statement is true and correct to the best of their knowledge.

The Returning Officer is not required to verify or investigate any information included in a candidate profile statement. The Returning Officer will take no responsibility for the accuracy of the content, and a disclaimer concerning the accuracy of the information contained in the statements will be published in the profile booklet.